

Clarke County Board of Supervisors  
April 13, 2020

The Clarke County Board of Supervisors met in regular session on April 13, 2020, at the Clarke County Courthouse with the following members present: Dean Robins, Marvin McCann and Larry Keller. Also present, Auditor Janice White. Chairman Dean Robins called the meeting to order at 9:00 a.m. Larry Keller made a motion to approve the agenda, seconded by Marvin McCann. All Ayes.

Due to the COVID-19 Pandemic, the Board meeting was broadcast live from the multi-purpose room in the courthouse on Clarke County IA Courthouse Facebook page. Questions and comments could be typed in on the Facebook page at the time of the meeting or called in to 641-223-4319 during the meeting and joined by conference call. The public was not allowed to personally attend the meeting due to social distancing. Board meetings will continue in this manner for now.

**Res 20-057** – Moved by Marvin McCann and seconded by Larry Keller, to approve a salary increase for Russell Johnson to \$20.00 per hour and George Norris to \$17.25 per hour, effective April 13, 2020.

Vote was: “Ayes”: Dean Robins, Marvin McCann and Larry Keller. “Nays”: None.

Signed this 13<sup>th</sup> day of April, 2020.

**Res 20-058 – WHEREAS:** The Board of Supervisors is empowered under authority of Section 309.67 of the Code of Iowa to establish policies and provide adequate funds to properly maintain the secondary road system; and

**WHEREAS:** The Board of Supervisors desires to establish a policy for the installation of entrances to land abutting county roadways under their supervision; and

**NOW THEREFORE BE IT RESOLVED:** by the Clarke County Board of Supervisors that the following items establish a County Policy:

1. No new entrance, relocation, extension, or modification of an existing entrance shall be constructed without the approval of the County Engineer or his Authorized Representative with respect to location, pipe size, pipe length, entrance slopes, side slopes, drainage, and stopping sight distances. The applicant shall be responsible for construction, maintenance of the entrance, and placing of the surface material. Minimum pipe size, if required, by the County Engineer shall be 18-inch diameter. Pipe type shall be new riveted corrugated metal pipe or new dual walled HPDE, meeting the County Engineer’s specifications, unless other is approved by the County Engineer.
2. The County may eliminate, relocate, or alter existing entrances deemed dangerous by the County Engineer.
3. The County may alter existing entrances determined to conflict with road maintenance procedures at no cost to the property owner. Example being entrances that meet the road at an elevation higher than the edge of the shoulder.
4. No new entrance shall be constructed, or an existing entrance relocated or widened until the Property Owner has:
  - a. Filed an Application for Residential Driveway or Field Entrance with the County Engineer, a reasonable application fee may be required by the County Engineer.
  - b. Received approval from the County Engineer or his Authorized Representative.
5. The County may sell a culvert for the construction of a new entrance while supplies are available at the discretion of the County Engineer.
6. The County shall have the right to remove any new entrance constructed after adopting this resolution that does not satisfy the requirements listed above. Costs of removal shall be charged to the property owner.
7. The County Engineer may develop a more specific/extensive entrance policy with additional guidelines/requirements in general compliance with this resolution.

Motion made by Larry Keller to approve the above resolution. Seconded by Marvin

McCann.

Vote was: “Ayes”: Dean Robins, Marvin McCann and Larry Keller. “Nays”: None.

**Res 20-059** – Moved by Larry Keller, seconded by Marvin McCann, to accept audit report of Clarke County for the fiscal year ended June 30, 2019, prepared by Hunt and Associates, P.C., Oskaloosa, Iowa.

Vote was: “Ayes”: Dean Robins, Marvin McCann and Larry Keller. “Nays”: None.

Signed this 13<sup>th</sup> day of April, 2020.

**Res 20-060** – Moved by Marvin McCann, seconded by Larry Keller, to approve payment of claims submitted from March 24, 2020 through April 13, 2020.

Vote was: “Ayes”: Dean Robins, Marvin McCann and Larry Keller. “Nays”: None.

Signed this 13<sup>th</sup> day of April, 2020.

Fund Totals for claims as follows:

0001 GENERAL BASIC FUND	58,681.61
0002 GENERAL SUPPLEMENT FUND	93.19
0010 MH-DD SERVICES FUND	598.50
0011 RURAL SERVICES BASIC FUND	4,448.93
0020 SECONDARY ROAD FUND	97,434.43
0025 DRUG FORFEITURE FUND	100.94
0027 LAND ACQUISITION FUND	17,740.00
0029 FLOWERBED MAINTENANCE	295.00
4000 EMERGENCY MANAGEMENT FUND	3,643.41
4100 ASSESSOR	145.73
5600 SCHOOL READY IOWA AREA FUND	9,646.52
8600 FLEX SPENDING FUND	175.00
8700 CENTRAL STATES INSURANCE FUND	95,480.00

Having completed agenda items and having no other business, Marvin McCann made a motion to adjourn, seconded by Larry Keller. All Ayes. Meeting adjourned at 9:10 a.m.

Signed: Dean Robins, Chairman

Attest: Janice M. White, Auditor