

Posted 06/1/2021
County Clarke
Location Osceola, Iowa
Salary \$32,000 - \$41,000 depending on experience
Deadline 6/18/2021

Primary Purpose of Position

The primary purpose of this position is to perform simple and complex tasks associated with the operation, enhancement, and maintenance of land, facilities, and equipment for the County Conservation operations.

Work Schedule: Generally, 40 hours per week with non-standard work week plus weekend and holiday work may be required. Also, work hours and schedule may change with a minimal notice

Essential Duties and Responsibilities

The following duties are normal for this position. These jobs are not to be construed as exclusive, or a specific list, and other duties may be required and assigned by the Conservation Director:

- General park maintenance including but not limited to: mowing, weed trimming, litter pick-up, tree planting/trimming, establishment and management of food plots and prairies.
- Maintenance and/or construction of park facilities including office building, campgrounds, shelters, shower house, restrooms, trails, and wildlife areas.
- Must be able to operate equipment including but not limited to: skid loader, tractor, UTV's, chainsaws, lawn mowers, and other power tools.
- Maintenance of equipment including, but not limited to: vehicles, skid loader, tractor, mowers, UTV's, chainsaws, line trimmers, and other power equipment.
- Snow removal from roads, parking areas, and sidewalks.
- General plumbing and electrical work.
- Assist in administrative duties as required.
- Will also be responsible for assistance with environmental education programs.
- Assist the general public with questions, concerns, and inquiries.
- Other related duties or assignments as required.

Minimum Education and Experience Required to Perform Essential Job Functions

High school diploma or Certified GED. Possess a Valid Iowa Class A CDL license or must obtain within three (3) months of employment and provide proof of insurance.

Education/Training/Work Experience: Associate's Degree in a natural resource field, or agriculture-related field is preferred. Work Experience: One (1) or more years of related experience that provides the knowledge, skills and abilities necessary to perform the essential job duties of the position. An equivalent combination of three (3) years of education, training, and/or work-related experience that provides the knowledge skills and abilities necessary to perform the essential job duties of the position.

Required Certifications:

- CPR/First Aid Certified within 3 months of hire.
- S-130/S190 control burning training within 12 months of hire:
- Commercial Pesticide/Herbicide Applicator license within 12 months of hire

Physical and Mental Abilities Required to Perform Essential Job Functions:

Language Ability and Interpersonal Communication

Ability to following a prescribed plan requiring the exercise of sound judgment. Ability to compare, count, differentiate, measure and sort information, and must be detail oriented and possess good communication skills, including effectively and professionally communicate orally and in writing.

Ability to explain, demonstrate and clarify to others within well-established policies, procedures and standards, as well as the ability to explain instruction and information to the public in a professional manner and skilled in motivating employees.

Establish effective working relationships with employees, board members, elected supervisors, and the public, ability to work effectively with people of all ages, and basic understanding and acceptance of the chain of command.

Judgment and Situational Reasoning Ability

Ability to use functional reasoning and apply rational judgement in dealing with the general public, and the ability to remain calm and professional in stressful situation.

Ability to exercise the judgement, decisiveness and creativity in situations involving a variety of pre-defined duties subject to frequent change

Must have the ability to work independently and to exercise good judgment in making decisions in accordance with regulations, ordinances and law and to efficiently process data, records and reports regarding law enforcement operations and services.

Physical Requirements

Ability to coordinate eyes, hands, feet and limbs in performing skilled movements required by the requirements of this classification.

Ability to exert light to arduous physical activity including walking, kneeling, climb, crouch, stoop, and able to lift and carry heavy materials regularly and stand for long periods of time.

Environmental & Working Conditions

Must be able to work outdoors in extreme weather conditions and exposure to injury is possible. Hazards include smoke, dust, fumes, loud noises, custodial chemicals, pesticides & herbicides, light to heavy equipment use, and power tools (gas and electric).

Compliance

Compliance with the employee handbook, county policies, department work rules, and supervisor or elected official directives.

To Apply

Send cover letter and resume to Scott Kent, Director at clarkeccb@gmail.com or mail to Clarke County Conservation, 100 South Main, Osceola, IA 50213. A standard county application must be completed and can be obtained at the link below

More information

<https://clarkecounty.iowa.gov/departments/conservation/>
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Clarke County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourage prospective employees and incumbents to discuss potential accommodations with the employer.