

Clarke County Board of Supervisors
May 31, 2023

May 31, 2023 - The Clarke County Board of Supervisors met in regular session on May 31, 2023, at the Clarke County Courthouse with the following members present: Dean Robins, Austin Taylor and Randy Dunbar. Also present, Auditor Janice White, Treasurer Jessica Smith and Osceola Sentinel Editor Candra Brooks. Chairman Dean Robins called the meeting to order at 9:00 a.m. Austin Taylor made a motion to approve the agenda, seconded by Randy Dunbar. All Ayes.

Res 23-091 - Moved by Randy Dunbar, seconded by Austin Taylor, to approve policy for Suspension of Property Tax procedures and application form for Suspension of Taxes.

Vote was: "Ayes": Dean Robins, Austin Taylor and Randy Dunbar. "Nays": None.
Signed this 31st day of May, 2023.

Treasurer Smith left at 9:10 a.m.

Res 23-092 - Moved by Austin Taylor, seconded by Randy Dunbar, to approve and sign Engagement Letter from Terpstra Hoke & Associates P.C. confirming understanding of audit services to be provided and the county management's responsibilities.

Vote was: "Ayes": Dean Robins, Austin Taylor and Randy Dunbar. "Nays": None.
Signed this 31st day of May, 2023.

INTERFUND OPERATING TRANSFER #23-093 - WHEREAS, it is desired to authorize the Auditor to transfer sums from the General Basic Fund and the Rural Basic Fund to the Secondary Road Fund during the 2023-24 budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432 of the Code of Iowa.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Clarke County, Iowa, as follows:

SECTION 1. The total maximum transfer from the Rural Basic Fund to the Secondary Road Fund shall not exceed the sum of \$873,127 and the total maximum transfer from the General Basic Fund to the Secondary Road Fund shall not exceed \$84,694 for the fiscal year beginning July 1, 2023, if needed.

SECTION 2. Notwithstanding the provisions of Section 1, the amount of any transfer shall not exceed fund balances in the transferring fund.

SECTION 3. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said warrants.

Moved by Randy Dunbar, seconded by Austin Taylor that this resolution be adopted.

Vote was: "Ayes": Dean Robins, Austin Taylor and Randy Dunbar. "Nays": None.
Signed this 31st day of May, 2023.

Res 23-094 - Moved by Austin Taylor, seconded by Randy Dunbar, that the following resolution be adopted:

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2023, in accordance with the Code of Iowa.

SECTION 1. The amounts itemized by fund, by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

SECTION 2. No department or officer shall expend any money or incur a liability, or enter into any contract, which by its term involves the expenditure of money for any purpose in excess of the amounts appropriated.

SECTION 3. If at any time during the 2023-24 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 4. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, that amount charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the department officers quarterly during the 2023-24 budget year.

SECTION 5. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2024.

Vote was: "Ayes": Dean Robins, Austin Taylor and Randy Dunbar. "Nays": None.

Signed this 31st day of May, 2023.

Res 23-095 - Moved by Austin Taylor, seconded by Randy Dunbar to approve and sign a Memorandum of Understanding for Enhanced Security Services with the Office of the Chief Information Officer of the State of Iowa.

Vote was, "Ayes": Dean Robins, Austin Taylor and Randy Dunbar. "Nays": None.
Signed this 31st day of May, 2023.

Res 23-096 - Moved by Austin Taylor, seconded by Dean Robins, to approve payment of claims submitted from May 23, 2023 through May 31, 2023.

Vote was: "Ayes": Dean Robins, Austin Taylor and Randy Dunbar. "Nays": None.
Signed this 31st day of May, 2023.

Fund totals for claims as follows:

0001 GENERAL BASIC FUND	6,958.93
0002 GENERAL SUPPLEMENT FUND	175.00
0020 SECONDARY ROAD FUND	2,783.75
0023 REAP FUND	29,718.36
0025 DRUG FORFEITURE FUND	224.38
0030 DRUG DOG FUND	41.53

Public Health Director Nicole Jimmerson arrived at 9:55 a.m.

Res 23-097 - Moved by Randy Dunbar, seconded by Austin Taylor to authorize Public Health Administrator Nicole Jimmerson to obtain a credit card through the local bank, for approved budget expenditures, up to a maximum of \$1,000.

Vote was: "Ayes": Dean Robins, Austin Taylor and Randy Dunbar. "Nays": None.
Signed this 31st day of May, 2023.

Res 23-098 - Moved by Randy Dunbar, seconded by Austin Taylor to reappoint Teresa Jackson to the Clarke County Board of Health, three-year term ending December 31, 2025.
Vote was: “Ayes”: Dean Robins, Austin Taylor and Randy Dunbar. “Nays”: None.
Signed this 31st day of May, 2023.

Having no other agenda items, Randy Dunbar made a motion to adjourn, seconded by Austin Taylor. All Ayes. Meeting adjourned at 10:35 a.m.

Signed: Dean Robins, Chairman

Attest: Janice M. White, Auditor