

Clarke County Board of Supervisors  
October 9, 2023

**October 9, 2023** - The Clarke County Board of Supervisors met in regular session on October 9, 2023, at the Clarke County Courthouse with the following members present: Austin Taylor and Randy Dunbar. Dean Robins attended by phone. Also present, Auditor Janice White, Osceola Sentinel Editor Candra Brooks, Engineer David Carroll, Dennis Stearns and Mike Gilbert. Chairman Dean Robins called the meeting to order at 9:00 a.m. Randy Dunbar made a motion to approve the agenda, seconded by Austin Taylor. All Ayes.

**Res 23-184** - The Board of Supervisors met on October 9, 2023, in the Clarke County Courthouse, for a public hearing for the reading of Ordinance #37 – Unauthorized use of Secondary Road Right-of-Way. Members present were Dean Robins, Austin Taylor, and Randy Dunbar. Also present was Auditor Janice White, Engineer David Carroll, Osceola Sentinel Editor Candra Brooks, Dennis Stearns, and Mike Gilbert.

Moved by Randy Dunbar to open the hearing at 9:03 a.m., seconded by Austin Taylor. Vote was: “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None. Motion carried.

Dennis Stearns voiced concerns regarding all the debris in the county right-of-way and wanted to know more detail as to when the landowner needed work permits. He had various other concerns regarding the ordinance.

There were no other objections in person or in writing.

Moved by Austin Taylor to close the hearing. Randy Dunbar seconded. “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None. Motion carried. Hearing closed at 9:10 a.m.

Moved by Austin Taylor, seconded by Randy Dunbar to set a public hearing for October 23<sup>rd</sup> for the 2<sup>nd</sup> reading of Ordinance #37.

Vote was “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None. Motion carried. Dated October 9, 2023.

**Res 23-185** - The Board of Supervisors met on October 9, 2023, in the Clarke County Courthouse, for a public hearing for the reading of Ordinance #38 – Driveway Entrances. Members present were Dean Robins, Austin Taylor, and Randy Dunbar. Also present was Auditor Janice White, Engineer David Carroll, Osceola Sentinel Editor Candra Brooks, Dennis Stearns, and Mike Gilbert.

Moved by Randy Dunbar to open the hearing at 9:16 a.m., seconded by Austin Taylor. Vote was: “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None. Motion carried.

Dennis Stearns stated he had issues with putting all the maintenance of driveway entrances back on the landowner. Engineer Carroll stated it would not be feasible to have a crew that only worked on upkeep of driveways. Mr. Stearns discussed other concerns he had with the ordinance.

There were no other objections in person or in writing.

Moved by Austin Taylor to close the hearing. Randy Dunbar seconded. “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None. Motion carried. Hearing closed at 9:40 a.m.

Moved by Austin Taylor, seconded by Randy Dunbar to waive the 2<sup>nd</sup> and 3<sup>rd</sup> reading of Ordinance #38 and to approve Clarke County Ordinance #38 as presented.

Vote was “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None. Motion carried. Dated October 9, 2023.

**Res 23-186** - Sealed bids were opened and considered for the purchase of various Secondary Road and Maintenance County Vehicles. The following were the highest bids received for each vehicle: 1998 Chevy Express Van - No Bid; 1998 Dodge Ram 1500 - Heidi Henry \$750; 1987 Chevy ¾ Ton - Trent Perry \$800; 1998 Chevy Truck with Lift Gate – No Bid; 2002 GMC 3500 with Service Box - Brian Broich \$1,500.

Randy Dunbar moved to accept the highest bid for each vehicle, seconded by Austin Taylor.

Vote was: “Ayes”: Dean Robins, Austin Taylor and Randy Dunbar. “Nays”: None.

Signed this 9<sup>th</sup> day of October, 2023.

**Res 23-187** - Moved by Austin Taylor, seconded by Randy Dunbar, to approve and sign Digital Archiving Services for the Recorder’s Office with ArcaSearch for on-site digital preservation of land index and record books with searchable archives for \$130,706.

Vote was “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None.  
Signed this 9<sup>th</sup> day of October, 2023.

**Res 23-188** - Moved by Randy Dunbar, seconded by Austin Taylor, to approve and sign Digital Archiving Services for the Auditor’s Office with ArcaSearch for on-site digital preservation of Transfer Books, Supervisor Minutes and Election Results, with searchable archives for \$30,476.

Vote was “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None.  
Signed this 9<sup>th</sup> day of October, 2023.

**Res 23-189** - Moved by Austin Taylor, seconded by Randy Dunbar, to approve the disbursement of funds from the American Resue Plan Act to ArcaSearch for Digital Archiving Services for the Auditor’s and Recorder’s offices. The project will cost \$161,182 with \$80,591 awarded from the Clarke County Development Corporation. Therefore, \$80,591 will be paid out of the American Resue Plan funds.

Vote was “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None.  
Signed this 9<sup>th</sup> day of October, 2023.

**Res 23-190** - Moved by Randy Dunbar, seconded by Austin Taylor, to approve Adam Ramsey as the member proxy between Clarke County and ICAP (Iowa Communities Assurance Pool); and Austin Taylor, as Alternate.

Vote was, “Ayes”: Dean Robins, Austin Taylor and Randy Dunbar. “Nays”: None.  
Signed this 9<sup>th</sup> day of October, 2023.

Treasurer Jessica Smith and Recorder Selena Humphrey arrived at 9:45 a.m.

**Res 23-191** - Moved by Austin Taylor, seconded by Randy Dunbar to approve the transfer and hire of Esmeralda Elizondo as permanent full-time Driver License Examiner in the Treasurer’s Office. Start date is October 16, 2023 at a wage of \$22.00 per hour.

Vote was, “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None.  
Signed this 9<sup>th</sup> day of October, 2023.

**Res 23-192** - Moved by Randy Dunbar, seconded by Austin Taylor, to approve hiring Regina Robbins as part-time, as needed, temporary secretary, to work in the County Attorney’s office at \$20 per hour, with no benefits.

Vote was, “Ayes”: Dean Robins, Austin Taylor, and Randy Dunbar. “Nays”: None.  
Signed this 9<sup>th</sup> day of October, 2023.

**Res 23-193** - Moved by Austin Taylor, seconded by Randy Dunbar, to approve payment of claims submitted from October 3, 2023 through October 9, 2023.

Vote was: “Ayes”: Dean Robins, Austin Taylor and Randy Dunbar. “Nays”: None.  
Signed this 9<sup>th</sup> day of October, 2023.

Fund totals for claims as follows:

0001	GENERAL BASIC FUND	35,943.52
0002	GENERAL SUPPLEMENT FUND	2,739.00
0011	RURAL SERVICES BASIC FUND	3,254.37
0020	SECONDARY ROAD FUND	16,953.45
4100	ASSESSOR	398.53

Having no other agenda items, Randy Dunbar made a motion to adjourn, seconded by Austin Taylor. All Ayes. Meeting adjourned at 11:15 a.m.

Signed: Dean Robins, Chairman

Attest: Janice M. White, Auditor