

Clarke County Board of Supervisors
April 27, 2026

The Clarke County Board of Supervisors met in regular session on April 27, 2026 at the Clarke County Courthouse with the following members present: Randy Dunbar, Dean Robins, and Brian Sorensen. Also present, Auditor Jessica Graves, Osceola Sentinel Editor Candra Brooks, Ronnie Decker and Greg Stith. Chairman Randy Dunbar called the meeting to order at 9:00 a.m. Brian Sorensen made a motion to approve the agenda, seconded by Dean Robins. All Ayes.

Greg Stith left at 9:05 a.m.

Res 26-064 - Moved by Dean Robins, seconded by Brian Sorensen, to approve quarterly reports of Clerk of Court, Recorder and Sheriff for quarter ending March 31, 2026.

Vote was, "Ayes": Randy Dunbar, Dean Robins and Brian Sorensen. "Nays": None. Signed this 27th day of April, 2026.

Res 26-065 - Moved by Brian Sorensen, seconded by Dean Robins, to set May 18th at 9:00 a.m. as the date and time for public hearing on Wastewater Treatment and Disposal System Ordinance.

Vote was: "Ayes": Randy Dunbar, Dean Robins, and Brian Sorensen. "Nays": None. Signed this 27th day of April, 2026.

Larry Keller arrived at 9:10 a.m.

Res 26-066 - Moved by Dean Robins, seconded by Brian Sorensen, to approve the following salary increases for fiscal year 2027, effective July 1, 2026.

Jodi Carson, Sheriff Clerk, 3% increase to \$56,747.93; Amy Swanson, Sheriff Assistant Clerk, 3% increase to \$24.74/hr; Russell Johnson, Head Custodian 3% increase to \$25.56/hr; Manuel Cisneros Gomez, Custodian, 4.56% increase to \$23.00; Janice McCoy, part time Custodian, 3% increase to \$18.22; Maki Barber, part time Passport Clerk 6.38% increase to \$19.00; Esmeralda Elizondo, Driver License Examiner, 3% increase to \$27.58; Andrea Campbell-Smith, County Attorney Office Manager, 3% increase to \$56,795.44; Jeannie Robbins part time County Attorney Office Manager, 3% increase to \$20.60/hr; Corey Eckels, Assistant Count Engingeer, 3% increase to \$79,567.50; Dustin Gonseth, Road Maintenance Supervisor, 3% increase to \$73,387.50; Toni Taylor, Office Manager, 3% increase to \$55,243.10; Richard Thomas, Part Time Deputy Sheriff, 3% increase to \$25.75/hr. Byron Jimmerson, Part Time Deputy Sheriff, 3% increase to \$25.75/hr; and Stephanie Rhoads, Veterans Affairs Director/General Relief, 8.2% increase to \$26.25/hr..

Sara Whirrett, Weed Commissioner, \$19,095.90 for calendar year 2026.

Vote was: "Ayes": Randy Dunbar, Dean Robins, and Brian Sorensen. "Nays": None. Signed this 27th day of April, 2026.

Res 26-067 - Moved by Brian Sorensen, seconded by Dean Robins, to approve the base pay wage increase for sheriff Memorandum of Understanding of 3% for fiscal 2027.

Vote was: "Ayes": Randy Dunbar, Dean Robins, and Brian Sorensen. "Nays": None.

Signed this 27th day of April, 2026.

Res 26-068 - WHEREAS, the Clarke County Board of Supervisors met on April 27, 2026, and made the following elected official's salary for the fiscal year beginning July 1, 2026, in accordance with Iowa Code Chapters 331.905 and 331.907; Supervisors, Sherrif, Attorney, Treasurer, Recorder and Auditor 3%.

THEREFORE, BE IT RESOLVED that the Clarke County Board of Supervisors approve the following salaries for the following elected officials for the fiscal year beginning July 1, 2026:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$73,492.18	3%
Attorney	\$132,744.96	3%
Recorder	\$73,437.25	3%
Sheriff	\$106,967.25	3%
Treasurer	\$73,492.18	3%
Supervisors	\$36,889.85	3%
Supervisors Chair	\$36,889.85	3%
	\$1,000.00	Stipend- Chairman

Moved by Dean Robins, seconded by Brian Sorensen to approve the above resolution. Vote was: "Ayes": Randy Dunbar, Dean Robins and Brian Sorensen. "Nays": None. Approved this 27th day of April 2026.

Res 26-069 - Moved by Brian Sorensen, seconded by Dean Robins, to approve the salaries of the following deputies as of July 1, 2026. Deputy Sheriff: Brian Akers \$90,922.16; Deputy Auditors: Jill Curnes \$62,468.35 and Rachel Paulus \$62,468.35 Deputy Treasurers: Brooke Caldwell \$62,468.35, and Shelby Hawxby \$62,468.3 Deputy Recorder: Joleen Louder \$62,421.66.

Vote was: "Ayes": Randy Dunbar, Dean Robins and Brian Sorensen. "Nays": None. Signed this 27th day of April, 2026.

Res 26-070 - WHEREAS, the Clarke County Board of Supervisors does see the need for appointing someone to serve as the Clarke County Budget Director.

WHEREAS, the Clarke County Board of Supervisors does wish the Budget Director to have a background in accounting, bookkeeping and /or a working knowledge of governmental accounting standards.

WHEREAS, the Clarke County Board of Supervisors does establish the following duties as those of the Budget Director:

1. Assure compliance with state laws regarding governmental budgeting and reporting.
2. Prepare the Clarke County Budget, including attending budget meetings and work sessions with Department Heads and Supervisors as necessary and requested by the Board of Supervisors.
3. Process all proposed department budgets into the County Budget for presentation to the Board of Supervisors.
4. Compile the Board's approved budget into the appropriate state forms on the state's website.

5. Prepare publications and public hearings related to the annual budget process.
6. File and adopt approved budget on the State of Iowa website.
7. Prepare budget and budget amendment appropriations spreadsheet.
8. Project anticipated income, expenditures and fund balances for budgeting purposes.
9. Assist Department Heads with managing budgets and ensuring that budgeted amounts are not exceeded in Department, Fund and Service Area.
10. Coordinate and prepare budget amendments, prepare publications and public hearings related to the amendment process.
11. File and adopt approved amendments on the State of Iowa website.
12. Assure accurate recording of budget and financial transactions in the computer system.
13. Prepare reports and reconciliations as required for annual audit and state reporting.
14. Coordinate the preparation of numerous expenditure and cost reports as required by the legislature.
15. Assist with various grant applications, compliance, monitoring and reporting.
16. Coordinate the timely completion of all state and federal reporting requirements.

WHEREAS, the Clarke County Board of Supervisors has determined \$4,500 would be an adequate stipend to compensate the Auditor, Jessica Graves, as the Budget Director for Fiscal Year 2026-27.

THEREFORE, BE IT RESOLVED that the Clarke County Board of Supervisors designate the Clarke County Auditor to serve as Budget Director and be responsible for the duties previously listed. A stipend in the amount of \$4,500 shall be allocated to the Auditor out of the Board of Supervisors' budget.

Moved by Randy Dunbar, seconded by Brian Sorensen to approve the above resolution.

Vote was: "Ayes": Randy Dunbar, Dean Robins and Brian Sorensen. "Nays": None.

Signed this 27th day of April, 2026.

Res 26-071 -Moved by Brian Sorensen, seconded by Dean Robins, to approve payment of claims submitted from April 21, 2026 through April 27, 2026.

Vote was: "Ayes": Randy Dunbar, Dean Robins and Brian Sorensen. "Nays": None.

Signed this 27th day of April, 2026.

Fund Totals as follows:

0001 GENERAL BASIC FUND	6,883.35
0004 MENTAL HEALTH SUBFUND	9.08
0011 RURAL SERVICES BASIC FUND	28.75
2000 DEBT SERVICE FUND	147,050.00
4000 EMERGENCY MANAGEMENT FUND	5,110.00
4100 ASSESSOR	1,100.19

Having no other agenda items, Brian Sorensen made a motion to adjourn, seconded by Dean Robins. All Ayes. Meeting adjourned at 9:20 a.m.

(Full text can be viewed in the Auditor's office or on clarkecounty.iowa.gov)

Signed: Randy Dunbar - Chairman Attest: Jessica Graves, Auditor

